**![C:\Users\~mm~\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\B8YDHV09\Map_symbol_lighthouse.svg[1].png]()Team Bates PTO**

*“No one can do everything, but everyone can do something”*

**Team Bates Meeting Agenda**

September 13th, 2018 at 7:00pm Location: Bates Media Center

* **Pre-meeting gathering:** Ryan Bruder, Nina Plasencia *(6:30 – 7:00 p.m.)*
	+ Discuss what is Team Bates, what do we do, how can you help
	+ Open discussion
* **Opening and welcome**:
	+ Introductions *(5 minutes)*
* **Principal Update**: Ryan Bruder *(10 minutes)*
	+ Themes this year
		- Choose Kindness
		- All Are Welcome (Inclusivity book read and donated to each classroom)
		- Change is OK ☺
	+ Construction update
		- Building of the new school is going well
		- We will be bringing the current Bates staff with us ☺
		- We have 370 students this year, which is the most we have ever had, so we really need this new space
		- For now, Music and Language specials are taught from a cart in classrooms or on the stage
	+ Assessments
		- Kindergarten Readiness Assessments happening now
		- NWEA will happen in the fall
			* Taken 3 times per year, want to move to 2
* **Financial**: Missy Wirkner *(10 minutes) (see attachment)*
	+ Bylaws say we need to maintain $8,000 minimum balance in our account
	+ $20,000 in legacy fund includes our surplus from last year and money put in each year by Team Bates
	+ Income
		- Projected based on past figures
		- Events we host raise a little bit of money (Zap Zone, pizza from Movie Night)
		- Bates Blast is the only fundraiser where we ask for money as a donation
			* We do this to avoid small asks all year
			* Bates Blast raised $20,000 last year
	+ Expenses
		- Events
			* One per month to enhance student experience
			* Free and open to all
			* Field Day line item added this year
		- Grants
			* $150 for each full time and $75 for each part time teacher to use as needed
			* $2,750 earmarked for special projects or items such as reading kits, grade level apps, etc. that are requested through written proposals from teachers
		- Legacy
			* Plan to spend this year on new school
			* Previously used some for the rock wall and the Veriquest machine and is usually saved for large expenditures
		- Principal Requests
			* New this year
			* Likely to be used on assemblies, speakers, all-student resources, supplemental funds for field trips
			* Last year things like this were covered by state funds, but if PTO covers them, we can use state funds for books, resources, and other necessities
			* Q/A
				+ Who set the amount?

PTO did based on income vs. expenses last year

* + - * + What happens with surplus?

It will go back into our budget

* + - * + Would it work like teacher grants?

New process so we don’t know exactly

* + - * + Does it require a vote on each item?

We don’t want to tie the principal’s hands in spending this money

We want to avoid red tape

We trust that he knows what kids need

<<MOTION A>>

<<MOTION B>>

* + - * MOTION A: Policy for Approving Distribution of Principal Request Funds
				+ Have principal reach out to PTO leadership with requests for funds as understood above (speakers, assemblies, etc.) and come to the PTO meeting with anything outside the aforementioned scope so it could be voted on by the whole membership. The goal is to allow agility with spending funds but provide accountability to all Bates families for the funds.
				+ Passed unanimously
			* MOTION B: Budget Approval
				+ Approve the budget as presented.
				+ Passed unanimously
				+ Noted that amendments can be made later as needed.
* **Ice Cream Social**: Kelly Schaub, Alicia Jensen *(5 minutes)*
	+ Thursday, September 20th (Friday, September 21st rain date)
		- Free
		- We don’t think there are bowls or anything else leftover from last year
		- Mum sale at same time to benefit Bates
		- Need people to help out – Signup Genius is on Facebook
			* Setup
			* Scooping and Toppings
			* Clean up
		- Popsicles are available for those with allergies
* **Bates Blast**: Julie Olesko, Emily Johnson, Sandhya Johnson *(10 minutes)*
	+ Friday, October 12th (Monday, October 15th rain date)
		- Passed around packet (see attached)
		- Bates Blast is a fun run up on the hill. Students run for 20 mins. There is music and parents come to cheer, run with kids, high fives.
		- Prior to the run, students collect pledges, which come back to PTO.
		- Get Moving Crew is the online platform we use to collect donations for Bates Blast. We should be sure to clarify this with parents.
		- **Dexter Creamery** donated tokens redeemable for 1 free small frozen yogurt as participation prizes
		- Each student will get half a banana and a water which will be donated from **Busch’s**
		- We want to have lots of advertising this year
		- Cheetah print on all items to help have cohesive branding
		- Incentives/Goals
			* See back side of agenda
			* Last year was a pie in the face and donut party
			* We want to avoid individual incentives the penalize a child for their parents’ financial situation
			* We want incentives that are fun, not demeaning
			* We want to avoid food incentives
			* << MOTION C >>
		- MOTION C: Incentives for Bates Blast 2018
			* All School
				+ $3,000 – PJ Day
				+ $9,000 – Extra Recess
				+ $16,000 – Teacher, Admin, and Kids crazy hair and outfits
				+ $23,500 – All school movie
				+ $25,000 – Tape principal to the wall
			* Classes
				+ Every class with 80% or more participation gets a prize defined by their teacher
			* Individual
				+ Target $65 per student but no penalty for not making it
			* Passed Unanimously
* **Chair Updates:** *(2 minutes)*
	+ Book Fair – Julie Evanchek, Patty Evans
		- Music will move to classrooms when Book Fair is on stage
		- It will be the week of Dec 4th-7th
	+ Box Tops – Caroline Ashenfelter
		- Forms went home
		- Encourage kids cut them out
		- Trying to do poster with metric of success in hallway
		- Popsicle party at end
		- Targeting 75 labels per child
	+ Fundraising (Busch’s My Way, Dine to Donate) – Alicia Jensen
		- Dine to donate is happening throughout September in person and carry out, show flyer on phone or paper (see attached flyer)
	+ Grants – Kimberly Marinelli
		- Email went to teachers
		- Hoping to spend all the money
		- Didn’t get many applications last year, want to advertise more this year
	+ Reading Garden – Missy Wirkner and Jinelle Sherry
	+ Staff Appreciation – Nicole Cochran
		- Donuts first week
		- Plan to do Stock the Lounge next month
	+ Watch DOGS - Sarah Sugg
		- Adult men volunteering in the school program
		- Slots available in full days - 3 per week starting in October
		- Only sign up for one slot to allow for more participants, sign up to come soon
		- Picture posted on Watch DOG wall with student
	+ Webmaster – Casey Liska
		- Sign ups can go on website, email to get posted
	+ Yearbook – Ashley Hopkins, Brittney McClain
		- ReplayIt isn’t working consistently, should be up and running soon
		- Email Team Bates photos as needed
		- Theme of this year’s yearbook is Super Heroes
		- October 9th is Picture Day for individuals
		- October 10th is big aerial photo
* **Open Discussion**:
	+ How do you find a Signup Genius?
		- Go on Facebook, our website, or sign up for School Post and get our emails
* **Next Meeting**: Thursday, October 11th