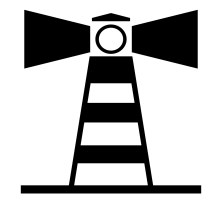
**Team Beacon PTO**

*“No one can do everything, but everyone can do something.”*

**Team Beacon Meeting Minutes**

January 15th at 6:30 pm Childcare provided Location: Beacon Media Center

* **Opening and welcome -** *(5 minutes)*
  + Attendees – Nina Plasencia, Missy Wirkner, Jill Clair, Kevin McClain, Brittney McClain, Jane Beimer, Kimberly Haner, Kim Marinelli, Sandya Johnson, Kelli Westfall, Sarah Jarboe, Julianna Cheney
* **Principal Update** – Ryan Bruder *(10 minutes)*
  + Grants are going great!
  + Shade sail going up this spring and 7 benches since we picked a more economical sail
  + NWEA test is happening now
  + Next Friday – report cards go home – don’t be worried
  + New parking lot system is going well for pickup, trying new things with the lanes is causing a backup. 3:10 is super easy, 2:40 is a mess. Anchor parents cutting through seems dangerous. Maybe pickup on peninsula.
  + There IS school April 10th.
  + On Monday, we are getting new signs in the entryway.
  + MIRM is ready to rock
  + Playground meetup – this is a summer activity from PLCs
  + Parent info night about the social/emotional learning – this is an activity from PLCs during the school year
  + Like the pictures of lost and found
* **Beacon Teacher Update -** *(5 minutes)*
  + Organizing informal playdates one day a week for the grade you are going into on the Beacon playground
    - Team Beacon there helping and recruiting
    - We set up the schedule
    - Having PTO do it, gets around some of the school’s thing
    - Brittany will chair it
* **Financial** – Missy Wirkner *(5 minutes)*
  + 2019-2020 Budget update
    - Movie night went in
    - Three more teachers used their participation money from Beacon Blast
    - Grants line has been updated
    - Still several teachers need to spend
    - Kalahari and Book Fair not back yet
    - Will move money in before next month from roll over
    - Good that we are spending the money from legacy
* **Book Fair –** Kristin Wheeler, Julie Evanchek *(5 minutes)*
  + Recap event
    - Best sale ever so far
    - Liked the location in cafeteria
    - Round up a dollar prompt worked to earn us extra
  + Next Book Fair kick off on March 20th
* **Zap Zone –** Will Liska, Kevin McClain *(5 minutes)*
  + Thursday, January 23 5:30 – 8:30 pm
  + Need volunteers to do pizza and such
  + Anticipate good turnout
* **Art Night –** Brittney McClain, Kelli Westfall *(5 minutes)*
  + Friday, February 28 6:30 start time
  + Good to go for Drummunity – she isn’t charging us extra
  + What does Alicia need to spend $ on
  + Kelli is going to do the work on the actual event date
  + Need to know what time and how many CSL kids
  + Need a flyer
  + Are costs split across Anchor/Beacon?
  + Need to give a heads up to Building and Grounds
* **MIRM –** Ericka Bigelow, Jill Clair *(5 minutes)*
  + Decorating door dates Feb 29/Mar 1
  + Book Fair kicking off on March 20th
  + Book fairy is coming
  + Theme is Alphabet and Dexter – A is for Anchor, B is for Beacon
  + Teachers are asking for laminated envelopes
  + Teachers want to publish a book in conjunction with an author that is coming
  + It would be good to have a timeframe for ending because we need to relock the building
  + Teachers gave a list – MIRM team is picking 4
  + About 9-12 copies per grade level to cover Anchor/Beacon
  + Can write a grant or use the Scholastic Reading
* **Team Beacon VP–** Nina Plasencia *(10 minutes)*
  + Discuss role of VP (and President)
    - VP - Support the President
    - VP - Step up into President the next year
    - President jobs
      * Set agenda and run meetings
      * Act as the official rep of the PTO to principals
      * Coordinate with Anchor
      * Attend Open House at the beginning of the year and get people signed up for newsletter
      * Speak with new parents
      * Attend new parent orientation (K parents and new to Dexter)
        + Who we are, what we do, how we fundraise?
      * Communicate regarding PTO activities
      * Put out weekly newsletter
      * Be the hub of all of the information and liaison with all stakeholders
      * Work with the teachers to communicate
      * Help with events
      * Work with treasurer on the budget over the summer and then keep an eye on it throughout the year
      * Organize the summer PTO meeting
      * Have all the historical info about what happened before
    - We can split it across two people like a co-chairing thing
    - Don’t need decision tonight, but do need to have someone soon so Nina can start passing info
    - Nina promises to help
    - Probably should be a current chair who understands what is going on
    - Nina can just appoint someone in a pinch
    - Low drama
  + Answer questions about commitment
  + Enlist volunteer(s) for near future appointment of VP with intention of transition to President role for 2020/2021 school year
* **Committee Chairs Updates**: *(1 minute)*
  + Box Tops – Caroline Ashenfelter
    - March 1 is the next deadline
    - Ryan can send it out in his newsletter
  + Fundraising – Alicia Jensen
  + Grants – Kim Marinelli
    - Teachers are getting better about spending money allocated to them
    - Maybe encourage parents to submit some ideas
    - Next meeting we will vote on grant apps
    - Last time we funded them all
    - Need to reopen the link
    - Doesn’t need to be a big grand event – we are granting stuff like Clorox wipes and hand sanitizer
    - Classroom grants are $200/teacher and $400/specials – automatically awarded – use it if you needed
    - Grant requests are beyond classroom grants and are allocated in the beginning and any leftover event money
    - Grant requests for the next wave is opening now
  + Lost & Found – Brittney McClain, Jennie Sharp
    - Always a mess but kids are getting stuff
    - Communicate to check both spots (Anchor and Beacon)
    - Maybe buckets or crates for hats, gloves, and hooks for hanging
  + Social Media – Kimberly Haner, Jen McVay
    - Zap Zone title “Anchor and Beacon Fundraiser at Zap Zone”
    - Art Night title “Art Night” – event is happening at the same time but unclear how blended it is – kids can go back and forth between the two
    - Need the future dates for meetings
  + Staff Appreciation – Julie Evanchek, Kelly Messing
    - Pastries from Zing
  + Web Master – Casey Liska, Kevin McClain
    - Grants are on there
    - Updated the format
    - Easy to add as needed
    - Make a page for incoming kids
  + Yearbook – Ashley Hopkins, Elke Meek
    - Order it!
* **Current Volunteer Opportunities:**
  + Zap Zone
  + MIRM Door Decorating and Lunch readers – coming soon!
  + Watch DOGS ongoing
* **Open Discussion**: