**![C:\Users\~mm~\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\B8YDHV09\Map_symbol_lighthouse.svg[1].png]()Team Beacon PTO**

*“No one can do everything, but everyone can do something.”*

**Team Beacon Meeting Minutes**

August 21, 2019 at 7:00pm (Meeting will begin at 7:00. Feel free to come early to grab a beverage ☺)

Location: Jolly Pumpkin Artisan Ales & Kitchen

* **Opening and welcome**:
	+ Introductions *(10 minutes) – Jane Beimer, Julie Evanchek, Alicia Jensen, Ashley Hopkins, Marty and Sally Raybon, Juliana Cheney, Melessa Michael, Jen McVay, Kimberly Hanir, Kevin McClain, Brittany McClain, Casey Liska, Chelsea Conger, Kristin Thayer, Meg Schoenherr, Kim Marinelli, Julie Olesko, Kari Reschke, Ryan Bruder, Elke Meek, Nina Plasencia, Kelly Messing,*
* **Principal Update** – Ryan Bruder *(10 minutes)*
	+ Shifts in staffing
	+ Y5 (Barbieri, Bluhm, Shields, Vimawala (1/2 day))
	+ K (Linn, Nowaczck, Kirkwood, Gillum, Joling)
	+ 1 (Ayers, Wagner, Budd, Krebs, Service)
	+ 2 (Green/Kline, Carlock, Steadman, Scheurer, Keeler, Schwartzenberger)
	+ Legacy Funds
		- $15,000 shade features on playground – architect is giving us options soon
		- Grass will be roped off until we have more grass
		- $1,500 playground toys have been purchased (spike ball, jump ropes, etc.)
	+ Focusing on play as Social/Emotional learning
	+ New Science standards - teacher training is happening – moving back to inquiry based model (empiricism) – teachers have wish lists
	+ Every meeting will have a rep from the teachers
	+ Ledger update
		- New system will help this square up
	+ 8:30am tomorrow (August 22) is New Family Orientation – it is ok to bring kids if you need to – no building tour though
	+ Granger is in doing final updates
	+ Open House (August 28 5-6pm)
		- Don’t need volunteers
		- Whole family welcome
		- Bring any supplies from your supply list then
		- Look in packet for
			* Pickup plan sheet
			* Bus tags
			* Two lanes for drop off and pickup – park there and then walk up and get your kid – safety is the priority
		- Why is it only one hour? – We can think about change in the future.
	+ What can we be doing differently/better for communication with parents? – Please email Ryan with your thoughts
* **Team Beacon Handout**
	+ Handout to go in the Open House Packet
	+ Nina giving overview
		- Beacon Blast Fun Run Fundraiser
		- Events are both during school and evenings
		- All events are free to attend
		- Staff Appreciation every month
		- Classroom Grants for each teacher
		- Grant requests for one time funds
		- Principal Fund – Ryan requests things for whole population (assembly, professional development, field trip, etc.) things that come up
		- T-shirts
		- Website, newsletter, facebook
		- beaconpto.weebly.com Beacon Elementary PTO on FB
		- We can make FB group for age levels – Not PTO
		- A lot of info is on FB – even if you don’t typically do FB, it is worth doing this
		- Also maybe sign up for Twitter
* **Financial** – Missy Wirkner *(10 minutes)*
	+ 2019-2020 Budget draft (see attached)
		- Highlight changes from last year
			* Balance is $38,000
			* Legacy money is awaiting spending from last year’s approval (about $25,000)
			* $11,072 current balance before fund raising
			* Target $22,000 from Bates Blast
			* Movie night had more income than expected
			* Decorating is much less for MIRM because we only do doors now
			* Field Day – maybe get a smaller inflatable
			* More money for the shirts because more kids
			* Snacks – new item for getting kids who forgot snacks (graham crackers)
			* Forward Legacy – $1,500
			* More money to field trips to cover having more kids
			* Second grade team is trying to make the Reading Garden along with an IB student from DHS
			* More teacher grant money
			* Upped individual teacher grants to $200/teacher
			* Giving $400/teacher for specials
			* $100 for roaming specials and part time teachers
			* Ledger where teachers can see what they have left and what other teachers are using their money for
			* Put a deadline to spend classroom money by end of November
			* Grant request stuff will be on our website
			* Try to help your kids’ teachers request
			* Propose unused money will automatically roll into the grant request following events
			* We created a policy to coordinate the Anchor and Beacon PTO – we would decide on an event by event basis
				+ Generally plan to have events open to everyone (Anchor and Beacon) for like Art Night but maybe have things like Ice Cream Social be just Beacon and their back to school movie be just them
			* Motion – Approve Budget Alicia/Jane – Unanimous approval
		- Propose any unused or unallocated funds automatically go into Grant funds (classroom or requests?)
* **Food Allergies**: Meg Schoenherr *(5 minutes)*
	+ For each event
		- Include food info on the advertisement (also say if there is not any food at event)
		- Include contact person for them to reach out
		- Having something safe every time
		- Flyer needs to go through Nina/Ryan and they will make sure it has this on there
* **Beacon Blast**: Julie Olesko, Emily Johnson, Sandhya Johnson *(10 minutes)*
	+ Friday, October 4th (Rain Oct 11)
		- Goal $22,000 ($52/student so maybe say 50)
	+ Review suggested incentives
		- No individual incentive
		- Classroom Participation (if 80% kids register)
			* Teacher gets to decide what the perk is for kids
			* Incentivize teachers to send out with their info ($5 for teachers if they get to 80% or something like that)
		- School wide
			* Spread them out
			* Make them interactive (add a scoop to the board as a class)
			* Morning announcements got shout outs
			* $3000 – PJ Party?
			* $9000 – Recess?
			* $15000 – Movie?
			* $25000 – Tape Mr. Bruder to the wall?
		- Tshirts are already covered in budget
		- Pass around the tshirts by classroom to see what sizes we needed
	+ Course will be behind school
	+ Come out two classes at a time for 20 mins and get a picture
	+ “Get Moving Crew” is the online way to donate money
* **Ice Cream Social**: Kari Reschke, Alicia Jensen *(10 minutes)*
	+ Sept 23th 6pm-8pm
	+ A&W gives us discount on Ice Cream
	+ Melissa will help get volunteers (30 min shifts) – Middle School/High School students might be an easy add – 4 people at a time – need to get cleanup people
	+ Mum sale – last year was $1000 and they would do it again from Hilltop Nursery (Denise)
* **How to pay for Events**
	+ Ask provider for invoice two weeks before event for planned expense (like Drummunity)
	+ Chair buys and turns in receipt and fills out W-9 – do this within 2 weeks of event
* **Committee Chairs Positions still open**: Nina Plasencia *(1 minute)*
	+ Feel free to add new ideas
	+ MIRM – 2nd chair –
		- Decorate doors
		- Give kids books
		- Clothing drive
	+ Art Night (May) – 2nd chair
		- Help plan art creation
		- Drummunity
		- Dexter Rocks – rock painting
		- Chalk painting
		- Art hung around the school
	+ Staff Appreciation (once a month) – 2 chair positions open
		- Provide food or stuff once per month
	+ Web Master – 2nd chair – Kevin McClain
	+ Movie Night (Nov & Feb) – 2nd chair
		- Plan movie and get counts
	+ Field Day – only 1 chair necessary – Brittany McClain
	+ Zap Zone – 2nd chair
		- Joint event with Anchor
		- Need person with non-2nd
* **2019-2020 Team Bates meetings**: *(5 minutes)*
	+ Third Wednesday of the month 7-8pm
	+ Shared calendar – was this useful – yes again
* **Open Discussion**:

Dine to donate – Aubrees – Combined with Anchor?

Anchor may do Chela’s

* **2019/2020 Committee Chairs**:
	+ Art Night – Brittney McClain
	+ Beacon Blast – Julie Olesko, Emily Johnson, Sandhya Johnson
	+ Book Fair – Kristin Wheeler, Julie Evanchek
	+ Box Tops – Caroline Ashenfelter
	+ Field Day – open
	+ Fundraising (Busch’s My Way, Dine to Donate) – Alicia Jensen
	+ Grants – Kimberly Marinelli
	+ Ice Cream Social – Kelly Schaub, Alicia Jensen, Kari Raschke
	+ Lost & Found – Jennie Sharp, Brittney McClain
	+ March is Reading Month – Ericka Bigelow
	+ STEM Night – Meg Schoenherr, Sarah Jarboe
	+ Movie Night – Jennifer Sharp
	+ Reading Garden – Rebecca Forsyth, Jen McVay
	+ Social Media – Kimberly Haner, Jen McVay
	+ Staff Appreciation –
	+ Volunteer – Melessa Michael
	+ Watch DOGS - Sarah Sugg
	+ Webmaster – Casey Liska
	+ Yearbook – Ashley Hopkins, Elke Meek
	+ Zap Zone – Will Liska
	+ Others:
		- President – Nina Plasencia
		- Vice President – Nikki Sunstrum
		- Treasurer – Missy Wirkner
		- Secretary – Meg Schoenherr